

Form for collecting consent and contact details for users of

**Catherine de Barnes Village Hall
Hampton Lane, Solihull B91 2TJ**

To support the NHS Test & Trace programme, we are taking contact details (name and address and telephone number) for all users, as well as recording the date and times entering and leaving Catherine de Barnes Village Hall.

In line with guidance issued by the Department for Health and Social Care, your details will be kept safely and in compliance with GDPR legislation for 21 days before securely disposing of or deleting them. We will only share your details with NHS Test & Trace, if asked, if it is needed to help stop the spread of coronavirus. We will not use your details for any other purposes or pass them on to anyone else.

Thank you for your understanding.

If you agree to providing your information for this reason, please complete the following details on this form:

Name

Tel. No

Signature

Date

Time
Entering

Time
Leaving

Class/Group/Event attended
